

PRINT UNDER LETTERHEAD

Date: _____

MS. ROSALINDA VELORIA

General Manager

HUMANLINK INTERNATIONAL MANPOWER AGENCY

2053 Bldg. Edison Street, Brgy. San Isidro

Makati City 1234, Philippines

Subject : MANPOWER REQUEST

Dear Ms. Veloria,

This serves to confirm that we are placing with your company our manpower needs for the following positions for the expansion of the company under the following terms and conditions:

| POSITION | QUANTITY | MONTHLY SALARY |
|-----------------|----------|----------------|
| FISH PACKER | 25 | CA 14/hr |
| STOREKEEPER | 10 | CA 12.5/hr |
| DELIVERY DRIVER | 5 | CA 16/hr |
| CLEANERS | 10 | CA 11/hr |

Direct Employer - MENRIGUE RECRUITMENT SERVICES

Site of Employment - CANADA

Accommodation - To be provided by the employer.

Transportation - To be provided by the employer.

Airline ticket return - To be provided by the employer.

Vacation per year - _____

Period of Contract - _____

All other terms and conditions as per FIJI Labor Laws.

We also would like to request from you to carry out all activities related to the recruitment and hiring of the above manpower requirements.

Thank you very much for your cooperation.

Sincerely,

Harrison Copeland
HR Consultant